



ISO 9001:2008 Series Internal Auditor Course

COURSE OBJECTIVE

All levels of company members from Chief Executive to workforce. This course is not only a requirement for those who are to be used for internal quality audits, but also an essential course for Senior Management, Quality Managers and Line Management who wish to have and be part of a successful and effective Quality System.

- On successfully completing the course, delegates will be capable of:
- Performing effective internal quality audits of a company's quality management systems and Reporting the outcome;
- Auditing a company's quality management system and determine whether or not it meets the requirements of the relevant audit criteria;

The course does not cover in detail the requirements of ISO 9001:2008. The delegates who are interested in auditing against this standard are advised to attend an ISO 9001:2008 Series Foundation Course prior to attending this course.

COURSE CONTENTS

It is highly interactive course and will involve: tutorials, discussions, exercises, case studies and workshops which will cover:-

- Process and System Approach to quality Management: An introduction to eight quality management system principles and explanation how they underpin ISO 9001:2008;
- Audits: An explanation of audits, their purpose and planning, and the way to approach, perform and report an audit;
- Auditors: Their responsibilities, personal attributes and auditor selection, auditor certification scheme;
- Auditing Tools: The various tools that are available to assist auditors.

Assessment is carried out by continuous assessment of delegate performance throughout the theoretical and practical phases. There will be a short examination towards the end of the course

SUGGESTED PRE-REQUISITES

- Completion of Secondary Education;
- An understanding of report writing is desirable;
- A prior knowledge of the requirements of ISO 9001 is essential;





COURSE ACCOMODATIONS

Due to intensive nature of course it is recommended that it is taken as residential through local AFOES offices or that delegates choose a course at an easily accessible venue. In case you require Hotel accommodation, AFOES has negotiated corporate rates for most training venues associated with hotel.

COURSE VENUE

All our public courses are being conducted at carefully selected venues at leading hotels and conference locations. Delegate's comfort is our top priority and we ensure that it is well taken care of at all times. Your feedback at the end of each course will help us to meet your expectations next time when you join us for another training session.

IN-HOUSE TRAINING SERVICES

Many organizations have their own unique facilities for training their staff. This course can also be held at your premises under IRCA rules and regulation, if you wish to have IRCA registered course. It is also possible to conduct a non-registered course at your premises tailored to your particular needs. For tailored course, the number of delegates will be dependent on facilities available. Please contact local AFOES office for details.

For details on Course Fee, exact course location and/or any other specific information, please contact local AFOES office.

AFOES LOCAL CONTACTS:
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